



FRANCIS XAVIER ENGINEERING COLLEGE

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Department of Management Studies

Minutes of the First Board of Studies Meeting

Date: 20.07.2019


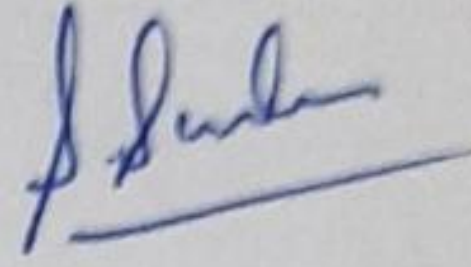

Time: 10:00 am

Venue: Group Discussion Hall

The first Board of Studies Meeting of Department of Management Studies was convened under the chairmanship of **Mrs. D. Annie Rose Nirmala, Associate Professor and Head / Department of Management Studies, Francis Xavier Engineering College in the Group Discussion Hall** on 20th July, 2019 at 10:00 am.

External Members present:

S. No	Members as per UGC Norms	Members Nominated	Signature
1	Head of the Department concerned (Chairman)	Mrs. D. Annie Rose Nirmala, Associate Professor & Head, Department of Management Studies, Francis Xavier Engineering College, Tirunelveli.	
2	One Expert nominated by the Vice Chancellor from a panel of six recommended by the college Principal	Dr. S. Silas Sargunam, Head of the Department, Department of Management Studies, Anna University Tirunelveli Regional Campus, Tirunelveli.	
3	Two experts in the subject from outside the college nominated by the Academic Council	Dr. Jesiah Selvam, Professor & VP, Faculty of Management, Sri Ramachandra Institute of Higher Education and Research, Porur, Chennai.	

S. No	Members as per UGC Norms	Members Nominated	Signature
		Rev. Dr. A. Michael John SJ Director, Xavier Institute of Business Administration (XIBA), Tirunelveli.	
4	One representative from industry/corporate sector/allied area relating to placement	Mr Sundaresan, Vice President - NELSIA, Director - Blue Dot Energy Pvt Ltd, Secretary - Indian Sleep Products Federation, Tirunelveli.	
5	One Post Graduate meritorious aluminous nominated by the Principal	Mr. Parthasarathy, Managing Director, Nellai Systems, Tirunelveli.	

The following members expressed their inability to attend the Bos Meeting. - Nil.

Internal Members Present:

S. No	Name of the Member	Designation	Signature
1	Dr. Lourdes Poobala Rayan	Prof / MBA	
2	Mr. R. KumaraKannan	Asso Prof / MBA	 20/11/19
3	Mr. S. Sivakumar	Asst Prof / MBA	 20/11/19
4	Dr. S. Bala Jeshurun	Asst Prof / MBA	
5	Mrs. Shivanjali Kamble	Asst Prof / MBA	
6	Mr. Sajin Miranda	Asst Prof / MBA	
7	Mr. J. David Ayling	Asst Prof / Eng	
8	Mrs. Sooriabrabha	Asst Prof / Maths	

S. No	EX OFFICIO MEMBERS
1	Principal, Francis Xavier Engineering College, Tirunelveli
2	Professor Academics, Francis Xavier Engineering College, Tirunelveli
3	Controller of Examinations, Francis Xavier Engineering College, Tirunelveli



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Department of Management Studies

BOS MEETING

Venue: Group Discussion hall

Date: 20-07-2019

Time: 10:00 A.M to 12.00 P.M

Principal and Professor D.C. Joy Winnie Wise welcomed the members of the Board of Studies and highlighted the importance of the first Board of Studies meeting. She pointed out that the local need is to strengthen Communication, Analytical Ability and Industrial Exposure (Either through industrial projects or attending in-plant training) of our students. She further requested the Chairman, University Nominee and other Expert members to give due consideration to the local need while finalizing the curriculum and syllabi in exercise of autonomy.

The Chairman of the board Mrs. D. Annie Rose Nirmala, HOD/Management Studies introduced the external members of "Board of Studies" which includes a University Nominee, Expert members, an industry member and an alumni of the college. Chairman outlined the agenda for discussion in the meeting. The Internal members introduced themselves to the Board of Studies.

Agenda:

Item No.	Particulars
Item : 1.1	Curriculum of MBA
Item : 1.2	Syllabi of MBA
Item : 1.3	Reference & Text Books

Item : 1.1

Curriculum of MBA

The overall curriculum for the IV semesters was explained by chairman of the Board Mrs. D. Annie Rose Nirmala. The Curriculum was overviewed by the external panel members.

Dr. Silas Sargunam, Dr. A. Michael John SJ & Dr. Jesiah Selvam advised to increase the course credit according to the AICTE norms i.e.102 without affecting the AICTE format.

Item : 1.2

Syllabus of MBA

Dr. Silas Sargunam insisted that instead of keeping Principles of Management in the Bridge course keep it as core paper in the first semester.

Dr. Silas Sargunam & Dr. Jesiah Selvam suggested to include business communication, Basics of Accounting and statistics in the Bridge course.

Mr. Parthasarathy suggested adding software programming knowledge like TAB view, Power View in the curriculum.

Dr. A. Michael John SJ suggested providing workshops rather than keeping BAS LAB 1 as one Paper.

Dr. Silas Sargunam & Dr. Jesiah Selvam insisted to compile Business Communication LAB 1 and LAB 2 papers as one paper in the first year and in the second year one more paper to be added as new software program.

Dr. Silas Sargunam & Dr. Jesiah Selvam suggested to change the word electives as specialization.

Dr. A. Michael John SJ & Dr. Jesiah Selvam suggested to keep Business analytics LAB.

Dr. A. Michael John SJ & Dr. Jesiah Selvam suggested to provide enough insights for the first years before selecting a company where, the students must understand what specialization they can take in the second year. Also, suggested if needed try to increase the number of weeks needed for the students in completion of their internship.

Mr. Sundaresan given some insights for three subjects, how the subjects have to be taught.

Retail Management: Students must be sent to the nearby hyper market or super markets or any retail shops and select a product and have a curious observation and come up with a well developed report about that product.

Building a Sustainable enterprise: Allowing the students to nearby big companies like kudamkulam and learning it in practical way.

Conservation of Energy: Making the students how to use renewable sources and get a clear cut understanding over the renewable energy conservation, so that they can come up or exposed with new start ups in that field.

Mr. Parthasarathy suggested that unless the students are exposed with the current environment and market situation they may not know basic knowledge of the business.

Mr. Sundaresan suggested the department to provide workshops on personality development and leadership skills.

Dr. A. Michael John SJ suggested to keep Personal Growth Lab for the students and also advised to register the staff in Harvard Business Case Reviews.

Dr. A. Michael John SJ & Dr. Jesiah Selvam suggested to go with case based learning for the students.

Dr. A. Michael John SJ insisted to add Business Ethics in the curriculum.

Dr. Silas Sargunam & Dr. A. Michael John SJ suggested that make the students to learn online course like MOOCS/NPTEL/SWAYAM making it as an independent learning platform. Where, it can be bought to the curriculum.

Dr. A. Michael John SJ suggested to follow a separate methodology of valuation and evaluation for the students.

Item : 1.3

Reference & Text Books

Dr. A. Michael John SJ suggested to follow APA format for book references and advised to change text book as mandatory book.

Dr. Selvam insisted to buy books for case study purpose.

Finally, the meeting ended with the note that the suggestions can be incorporated and the further planning has to be done meticulously.


20.7.19.

Chairman

Board of Studies

Department of Management Studies