



FRANCIS XAVIER[®] ENGINEERING COLLEGE AN AUTONOMOUS INSTITUTION

Accredited BY NBA | AICTE Sponsored Margdarshan Mentor Institution
DST-FIST Supported Institution | ISO 9001:2015 Certified
Recognized under Section 2(f) & 12(B) of the UGC Act, 1950

[f /fxengg](#) [t /fxengg](#) [i /fx_ec](#) [in /fxeng](#)
[y /francisxavierengineeringcollege](#)

FXEC /IQAC/ICC/25-26/ODD/JUNE

Minutes of the Internal Complaint Committee Meeting

Date: 20.06.2025

Time: 4.00PM – 5.00PM

Venue: Principal's Room

Agenda

1. Welcome and Introduction
2. Review and Approval of Previous Meeting Minutes.
3. Planning of awareness and sensitization programs to promote gender equality and a safe campus environment.
4. Review of any complaints received and ensuring fair and confidential redressal procedures.
5. Decision to update and display the ICC contact list on notice boards and the institution website.

Minutes

The meeting of Internal Complaints Committee was held on 20.06.2025 at 4.00 pm.

The chairperson Dr.A.Anitha welcomes the members.

The Committee reiterated its commitment to maintaining a respectful, inclusive, and harassment-free environment on campus. All members of the institution are encouraged to be aware of the ICC policies and to report any grievances confidentially to the Committee.

An awareness session on ICC for all First year students to be organized as Freshmen Induction Program regarding the functioning of the committee, Point of contact, and Confidentiality maintained in case of any cases received on sexual harassment



FRANCIS XAVIER[™] ENGINEERING COLLEGE AN AUTONOMOUS INSTITUTION

Accredited BY NBA | AICTE Sponsored Margdarshan Mentor Institution
DST-FIST Supported Institution | ISO 9001:2015 Certified
Recognized under Section 2(f) & 12(B) of the UGC Act, 1950

f /fxengg t /fxengg @ /fx_ec in /fxengg
v /francisxavierengineeringcollege

For further information or to contact the Committee, please reach out via:

Email: [icc@francisxavier.ac.in] compliance@francisxavier.ac.in
sexualharrassment@francisxavier.ac.in

Members Present:

| Sl.No | Name | Designation | Position | Signature |
|-------|--------------------------|-------------------------|-------------------|-----------|
| 1 | Dr.A.Anitha | HOD/AI&DS | Presiding Officer | |
| 2 | Mr.Zaharia Gabriel | Assistant Professor/CSE | Member | |
| 3 | Mr. Ms.Aandal | Assistant Professor/EEE | Member | |
| 4 | Mr.Charles | Nirman Trust (NGO) | Member | |
| 5 | Mrs.T.Esther | Non Teaching Staff | Member | |
| 6 | Mrs.Loganayaki.T | Non Teaching Staff | Member | |
| 7 | Mr.M .Clement | Warden/Boys Hostel | Member | |
| 8 | Mrs.S.Jecintha | Warden/Girls Hostel | Member | |
| 9 | Ms . .VINO | IV CSBS student | Member | |
| 10 | Ms.Tamil Selvi | IV CSE student | Member | |
| 11 | Ms.Karthika | IV AI&DS Student | Member | |

Chairperson

Principal