



9th FINANCE COMMITTEE MEETING

Minutes of the **9th FINANCE COMMITTEE MEETING** held on 07.11.2023 at 10.30 A.M conducted through Offline Mode.

Members Present

Sl. No	Name	Designation	Position in the Finance Committee
1	Dr.V.Velmurugan	Principal Francis Xavier Engineering College	Chairman
2	Mr. Gandhi	General Manager (Finance), SCAD Group of Institutions.	Member(Finance Officer)
3.	Dr.G. Rajakumar	Controller of Examinations	Special Invitee
4.	Dr.P.Kannan	Associate Professor/ ECE	Member (Senior Faculty Member Nominated by the Principal)
5	Mrs. D. Annie Rose Nirmala	Professor & Head/ MBA	Member (Person Nominated by the Governing Body)

Agenda

- FC/9.1: To confirm the minutes of 8th finance committee meeting held on 29.08.2023**
- FC/9.2: End Semester Examinations Fee Nov/Dec 2023 onwards**
- FC/9.3: Any other Matter**

The 9th Finance Committee meeting started with a prayer by Mrs. D. Annie Rose Nirmala, Professor & Head/ MBA.

Dr.P.Kannan, Associate Professor/ ECE welcomed the chairman of the Finance Committee Meeting, Special Invitees and all the members of the Council for the 9th Finance Committee Meeting.

FC/9.1 : TO CONFIRM THE MINUTES OF THE LAST MEETING OF THE FINANCE COMMITTEE HELD ON 29.08.2023

The minutes of the 8th Finance Committee meeting held on 29/08/2023 were communicated to the members. The comments received have been incorporated and placed for confirmation. The same was approved by the Governing Body.



FC/9.2 : End Semester Examinations Fee Nov/Dec 2023 onwards






S. No	Examination related Fee Details	Revised Fee Fixed by FXEC- Amount in Rs.
1	UG End Semester Examination Fee per Theory Course	350
2	UG End Semester Examination Fee per Practical Course	350
3	UG End Semester Examination Fee per Project Course	750
4	PG/ Ph.D End Semester Examination Fee per Theory Course	750
5	PG End Semester Examination Fee per Practical Course	750
6	PG End Semester Examination Fee per Project Course	1000
7	Revaluation Fee per Theory Course	1000
8	UG/PG Degree Provisional and Degree Certificates per candidate	2000
9	UG/PG Degree Consolidated Grade Sheet	2000
10	Online Services fee (only final year students) by the AU Uploading UG/PG Degree Provisional and Degree Certificates per candidate in Digi locker	2000
11	End Semester Marks Statement per Sheet (Duplicate) UG/PG	750
12	Consolidated Statement of Marks Sheet (Duplicate) UG/PG	3000
13	End Semester Marks Statement per Sheet (Name/DOB Correction)	600
14	Consolidated Statement of Marks Sheet (Name/DOB Correction)	2000
15	Certificate of Grade to Percentage Conversion	500
16	<u>Certificate of Medium of Instruction</u>	500
17	Issuing of Transcript	500



FC/9.3: Any other Matter:

The Committee stated the above suggestions and deliberations.

Members Present

Sl. No	Name	Designation	Position in the Finance Committee	Signature
1	Dr.V.Velmurugan	Principal Francis Xavier Engineering College	Chairman	
2	Mr. Gandhi	General Manager (Finance), SCAD Group of Institutions.	Member(Finance Officer)	
3.	Dr.G. Rajakumar	Controller of Examinations	Special Invitee	
4.	Dr.P.Kannan	Associate Professor/ ECE	Member (Senior Faculty Member Nominated by the Principal)	
5	Mrs. D. Annie Rose Nirmala	Professor & Head/ MBA	Member (Person Nominated by the Governing Body)	


Prepared by

Dr.G.Rajakumar

Controller of Examinations


Approved by

Dr.V.Velmurugan

Chairman, Finance Committee

